

Licensing Act 2003

## Premises Licence

PL(A)0186

### Part 1 - Premises Details

#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

### Parkville Hotel & Truffles Restaurant

174 Preston Road, Whittle-le-Woods, Chorley, Lancashire, PR6 7HE.

Telephone 01257 261881

#### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- provision of late night refreshment
- the sale by retail of alcohol

#### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
E. Performance of live music (Indoors)	Monday to Sunday	18:30	00:00
F. Playing of recorded music (Indoors)	Monday to Sunday	18:30	00:00
G. Performance of dance (Indoors)	Monday to Sunday	18:30	00:00
L. Late night refreshment (Indoors)	Monday to Saturday	23:00	00:00
	Christmas Day	23:00	23:30
M. The sale by retail of alcohol for consumption ON the premises only	Monday to Saturday	11:00	00:00
	Sunday	12:00	23:30
	Good Friday	12:00	23:30
	Christmas Day	12:00	23:30

#### THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Saturday	11:00	00:30
Sunday	12:00	00:00
Good Friday	12:00	00:00
Christmas Day	12:00	00:00

#### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON the premises only





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- f) The sale of alcohol to a trader or club for the purposes of the trade or club;
- g) The sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- h) The taking of alcohol from the premises by a person residing there; or
- i) The supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or
- j) The supply of alcohol for consumption on the premises to person employed there for the purposes of business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

### Where a supper hours certificate is in force (Section 68, Licensing Act 1964):

- 1 Alcohol may be sold or supplied for one hour following the hours set out above, and on Christmas Day, between 3pm and 7pm to persons taking table meals in the premises, or in a part of the premises usually set apart for the service of such persons and for consumption by such a person in that part of the premises as an ancillary to his meal. For other purposes or in other parts of the premises the standard hours set out above shall continue to apply.

### Where there is no children's certificate:

- 1 No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:
  - a) He is the child of the holder of the premises licence.
  - b) He resides in the premises, but is not employed there.
  - c) He is in the bar solely for the purpose of passing to or from some part of the premises that is not a bar and to or from some part of the premises where there is no other convenient means of access or egress.
  - d) The bar is in railway refreshment rooms or other premises constructed, fitted and intended to be used bona fide for any purpose to which holding of the licence is ancillary.

In this condition "bar" includes any place exclusively or mainly used for the consumption of intoxicating liquor. However, an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

### Licensed Premises - Credit Sales

Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied, except alcohol sold or supplied:

- (a) with and for consumption at a meal supplied at the same time, consumed with the meal and paid for together with the meal;
- (b) for consumption by a person residing in the premises or his guest and paid for together with his



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accommodation;  
(c) to a canteen or mess.

### Alcohol

- 1 No supply of alcohol may be made under the premises licence -
  - a) At a time when there is no designated premises supervisor in respect of the premises licence,  
or
  - b) At a time when the designated premises supervisor does not hold a personal licence, or his personal licence is suspended.
- 2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

### Public Entertainments Licence Conditions

#### Additional condition

**The maximum number of persons permitted in the licensed premises at any one time shall not exceed 75 persons.**

For the purpose of these special conditions and to which they relate the expressions "the Council" and/or "the Licensing Authority" means Chorley Borough Council.

#### Structural Condition

The premises, services, fixtures and fittings shall be maintained in good order and structural condition at all times.

No structural alteration shall be carried out which effects the licensed area without prior consultation of the Borough Councils Licensing Officers. This condition is without prejudice to any other function/department of the Council.

#### Means of escape

All means of escape (including external escape routes to a place of safety) as agreed by the Local Authority shall be properly maintained in a proper state, be in efficient working order, be in good repair and kept free from obstruction at all times when the premises are occupied.

The contents of the licensed area i.e., tables, chairs, plants, DJ's equipment etc. shall be so arranged or disposed as to provide for any persons therein an unobstructed escape route to a means of escape in case of emergency.

The nosings to steps, landings etc. painted white or otherwise suitably marked or constructed to make



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them conspicuous shall be properly maintained in that condition to the satisfaction of the Licensing Authority.

#### Electrical Installation

Should any new electrical work be required or undertaken, then the Licensing Authority should be notified. Any such work must be carried out in an approved system of wiring for public entertainment premises notably wiring that conforms to the current edition of the IEE regulations and in addition, wiring enclosed in screwed steel conduit or metal trunking, mineral insulated copper sheathed cable or in armoured cable.

Any temporary wiring or equipment for a specific function must be under the control of a competent person who must ensure its safe erection and use including disconnection and removal after use.

Satisfactory access to the electrical intake, main control switch gear and any back up battery system for the emergency/safety lighting (where relevant) must be maintained at all times and combustibles must not be stored in the same area.

Should any visual fault occur (i.e. physical damage to cables, cords, switches, plugs and socket outlets or flickering lights or blown fuses) it should be reported immediately to a competent person who should take appropriate action to isolate and/or rectify the defect.

No electrical appliance fixed or portable shall be used within the licensed premises without that appliance meeting the following requirements: -

- (a) The appliance should conform to the relevant British Standard.
- (b) The appliance should be installed in accordance with the manufacturers' instructions.
- (c) All portable appliances should be tested fully in accordance with the Portable Appliance Tests (PAT) by a suitably qualified person and certificates provided should be readily available for examination by the Licensing Authority.
- (d) All manufacturers/installers instructions or manuals regarding the installation and use of the appliance should be kept available for inspection by the licensing team.

#### Emergency/Safety Lighting

#### Supervision

A competent person should be appointed to supervise the system. This person should be given sufficient authority to ensure the carrying out of any work necessary to maintain the system in correct operation. The person appointed must ensure that the emergency lighting system is switched on prior to any member of the public being allowed access to the premises and that the system is not switched off until all members of the public have vacated the premises.

#### Routine Inspections and Tests

Inspections and tests should be carried out at the following intervals: -

- (a) Daily
- (b) Monthly
- (c) Six monthly



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#### Daily

An inspection should be made every day the building is used for its licensed purpose to ensure that all luminaries and illuminated signs are lit.

#### Monthly

The following procedures should be undertaken: -

- (a) Each luminaire and internally illuminated exit sign should be switched to "Battery mode" by simulation of a failure of the normal electrical supply for a period of no less than 15 minutes but no more than 30 minutes. During the test period all luminaries and/or signs should be examined visual to ensure that they are working correctly.
- (b) Clean the exterior of the luminaries and signs.
- (c) Check that defects recorded in the logbook have been corrected.
- (d) Check the level of electrolyte in central battery systems.
- (e) Check that all indicator lamps are functioning.
- (f) Record all data in the logbook.

#### Six Monthly

The monthly inspection should be carried out but the simulated mains supply failure time should be increased to one hour.

#### Liquefied Petroleum Gas (LPG)

No portable LPG heaters should be in the premises when members of the public are present. Containers of LPG should be protected against unauthorised interference and accidental leakage. LPG cylinders, both full and empty, should be kept in safe positions in the **open air** away from other flammable materials, or where this is not reasonably practical because of **exceptional circumstances**, in an adequately ventilated storeroom.

LPG in use should be sited outside the structure and with their valves readily accessible in case of an emergency.

#### Pyrotechnics

Application for the licensing authority's consent to the use of pyrotechnics and special effects should be made by the licensee in writing at least seven days before the first performance of the entertainment. The notice should give full details of the proposed use and the date and time on which a demonstration can be witnessed if required by a representative of the licensing authority.

#### Seating and Gangways



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When the Licensed area is used for a closely seated audience, gangways should be provided at the side, centre, front and rear wherever possible. They should be of adequate width for the number of seats served but in no circumstances should they be less than 1050mm wide. (Measurement in the case of side gangways to be taken from the foremost projection).

Where more than **two hundred** (200) persons are to be accommodated as a closely seated audience, all loose chairs used for seating should be securely battened or clipped together in blocks of at least four seats and not more than twelve seats.

There should be an unobstructed seatway of not less than 305mm in depth measured between perpendiculars between the back of one seat and the foremost portion of the seat, arm or frame behind.

No seat shall be more than 3.6m from any gangway.

No portion of any gangway should normally be more than 18m from any exit from the premises measured along the line of the gangway.

When a sports entertainment takes place the following conditions should apply: -

When **four hundred** (400) or more are to be accommodated as well as clipping, or battening the seats in blocks, the chairs or sets of chairs adjoining, front, rear, cross, sides, and centre gangways, together with those adjoining the exits should be securely fixed to the floor (or fixed in some similar manner to the satisfaction of the Licensing Authority).

There should be a clear seatway or space of at least 305mm measured between the perpendiculars from the back of one seat unit to the foremost position of the seat, arm or frame of the one behind.

The number of seats in a row shall not exceed: -

**Seven** seats where there is a gangway at one end only except that up to a maximum of **eleven** seats may be permitted if the 305mm referred to above is increased by 25mm for each additional seat over seven and

**Fourteen** seats where there is a gangway at each end, except that up to **eighteen** seats may be permitted if the 305mm seatway referred to above is increased to not less than 400mm and more than **eighteen** seats may be permitted up to **twenty two** seats with a seatway of not less than 500mm.

#### Staff Fire Procedures

At all times the public are on the premises, it shall be the specific duty of at least one responsible person to call the fire brigade in case of fire or suspected fire. Such person(s) should know the location of the nearest telephone and be familiar with the emergency method of calling the fire brigade. In addition, a further responsible person or persons should be available to ensure the safe and orderly exit of the public from the building to minimise the possibility of a panic situation.



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Before the public is allowed on the premises, a competent person should carry out the following duties: -

- (a) Check that all the fire fighting equipment is in place and accessible.
- (b) Ensure that all the exit routes/doors are free from obstruction and operating effectively.
- (c) Ensure that the emergency lighting/safety lighting is switched on and operating satisfactorily.

Responsible persons mentioned above shall not be less than eighteen years of age.  
The licensee shall be under a duty to maintain good order, conduct and decency on the premises.

Where it is proposed to use any pyrotechnic type effects within the Licensed Area the Borough Council and the Fire Authority should be notified within seven days prior to the event-taking place.

In premises where children and parents are likely to be separated, or use different floors, the council shall be notified and arrangements must be made to have the children supervised by a competent person or persons who are over the age of eighteen to ensure satisfactory evacuation of the premises in case of an emergency.

Door Staff Registration

No person shall be employed or engaged in or about the premises to limit admission or to maintain order unless he/she is registered with the Security Industry Agency.

For the purpose of this condition a person is registered with the Security Industry Agency for so long as he/she is the holder of a door staff certificate of registration issued by the Agency and which has not expired or been suspended.

Furniture/Decorations

No decorations which affect the existing surface spread of flame characteristics of the building shall be carried out without the Borough Council being notified so that, if necessary a reassessment of these conditions can be undertaken.

All new or replacement items of upholstered seating/furniture should satisfy as a minimum standard the **"fire tests for furniture"** BS 5852 part 1 1979 and BS 5852 part 2 1982.

All curtains and drapes within the licensed area shall be of a material which is inherently flame retardant or be treated with a durable flame retardant which complies with Type "B" performance requirements of BS 5867 part 2 1980 (Flammability requirements for curtains and drapes).

Toilet Accommodation

The toilet accommodation provided for use by members of the public and performers must be maintained in a clean and tidy condition with an adequate and constant supply of washing/drying equipment.

If the location of the toilet accommodation is not immediately obvious to persons present in the licensed area due to it being some distance from the main activity then adequate notices indicating their location





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should be displayed prominently. Each door should be properly marked Male/Female as appropriate.

Hypnotism

No exhibition, demonstration or performance of hypnotism (as defined in section 6 of the Hypnotism Act 1952) shall be given on any person at the place licensed.

Other Matters

Should any circumstances arise that prevents compliance with these conditions of use then the use of the premises must be discontinued and the Borough Council notified immediately.

Adequate access for the fire brigade vehicles and equipment should be provided and maintained at all times.

Arrangements for the admission of disabled persons, to the premises who are totally reliant on wheelchairs for mobility shall be made and maintained to the satisfaction of the Licensing Authority.

The Borough Council must be notified before any proposed alteration to the licensed area is carried out whether of a structural or non-structural nature so that they can assess the impact, if any, the proposed changes will have on the premises suitability for the use as licensed.

Any authorised officer of the Licensing Authority or the Fire Authority may at any time enter and inspect the premises so licensed for the purpose of ensuring that the terms, restrictions and conditions on or subject to which the licence is held are being complied with.

Adequate provision should be provided within the premises for the application of first aid treatment by suitably trained staff to persons injured within the premises.

**ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE**

a) General

Intoxicating liquor shall not be sold or supplied on the premises otherwise than

- (i) to persons taking table meals there and for consumption by such a person as an ancillary to his her meal or to persons residing there.
- (ii) to persons attending by prior invitation, weddings, organised functions and meetings or similar activities being held on the premises.

b) The prevention of crime and disorder

None



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c) Public safety

Safety film added to all areas where there may be dancing (for windows and doors)

d) The prevention of public nuisance

None

e) The protection of children from harm

None

**ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY**

None



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#### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

### Parkville Hotel & Truffles Restaurant

174 Preston Road, Whittle-le-Woods, Chorley, Lancashire, PR6 7HE.

Telephone 01257 261881

#### WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

#### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- a performance of live music
- any playing of recorded music
- a performance of dance
- provision of late night refreshment
- the sale by retail of alcohol

#### THE TIMES THE LICENCE AUTHORIZES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
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	Christmas Day	23:00	23:30
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#### WHERE THE LICENCE AUTHORIZES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON the premises only



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**NAME, (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE**

Ford Hotels Ltd Parkville Hotel & Truffles Restaurant, 174 Preston Road, Whittle le Woods, Lancashire, PR6 7HE.

**REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)**

Ford Hotels Ltd 04334800

**NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL**

James FORD

**STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED**

Restricted

